

ANTIOCH COMMUNITY FOUNDATION



April 22, 2019

Dear Nonprofit Partner:

I am pleased to announce that the grant application for *Program/Event* or *Collaboration/Community Impact* support from the Antioch Community Foundation for **2019-20** is now available and will be accepted between May 20, 2019 and May 24, 2019.

Program/Event Support Grant: *(A pool of \$10,000 is allocated for this category.)*

The Antioch Community Foundation will award grants in this category in the general range of \$100 to \$3,000 for community event sponsorships, program support, and organizational capacity building (office technology, financial management or evaluation/assessment tools, and/or board or volunteer training, etc.) to support one or more grant priority areas.

Collaboration/Community Impact Grant: *(A pool of \$10,000 is allocated for this category.)*

The Antioch Community Foundation will award one or more grants in this category of \$3,001 or more with the focus on encouraging collaborative efforts for community impact in one or more grant priority areas.

When Applications Are Due:

Applications must be submitted to the Antioch Community Foundation **via e-mail** (to keith@emeraldhpc.com) no later than **5:00 pm Friday, May 24, 2019**. No mailed or faxed documents will be accepted.

Application Process and Timeline

Grants for 2019-20 in the *Program/Event Support* and *Collaboration/Community Impact* categories will be awarded through the following annual application process:

1. Applications may be submitted to the Antioch Community Foundation via e-mail any time after noon, Monday, May 20, 2019 **and no later than 5:00 pm, Friday, May 24, 2019**.
2. Funding recommendations will be reviewed by the Antioch Community Foundation Board on June 13, 2019 and notification to organizations of grant funding status will be made by June 20, 2019.
3. Grant awards will be mailed beginning July 8, 2019.
4. Organizations that are allocated a grant amount that is reduced from the amount requested on their application will be required to submit a modified budget showing how the allocated funds will be budgeted. Revised documentation will be due on or before Thursday, July 31, 2019 by 5:00p.m.
5. Grantees must submit a final grant report for 2019-20 by May 1, 2020 or within 2 months of completion of any one-time event or activity for which the award is given, in order to be considered for future funding.

Please closely review the following page for more information about the Antioch Community Foundation, our 2019-20 Grant Funding Cycle, and our Grant Priority Focus Areas. The grant application is included in this packet.

Should you have any questions regarding the Antioch Community Foundation and the application/award process, please contact me at 925-584-5944 or at keith@emeraldhpc.com.

Sincerely,
Keith Archuleta
Executive Director

The Antioch Community Foundation

The Antioch Community Foundation (ACF) was created in 2011 and received tax exempt status from the IRS in 2014 as a 501(c)(3) charitable organization. The NRG corporation is providing the initial investment of one million dollars over a five-year period.

Under this initial funding, grants totaling about \$35,000 per year have been allotted over the last three years. The ACF has supported programs for children and youth, city recreation programs, parenting and elderly support programs, and community wide initiatives and events that promote pride and respect.

The Board has contracted with Keith Archuleta of Emerald HPC International, LLC to help the ACF develop the infrastructure and processes required to attract funds beyond our current corpus and increase our ability to impact the quality of life in the region. As a community foundation, the Board is exploring how the ACF can provide support to local donors, help increase the capacity of the local nonprofit sector, and better engage our community through convening, capacity building, and leadership development in the area of philanthropy.

2019-20 Grant Funding Cycle

The ACF is now moving from a rolling application process to an annual grant cycle for the 2019-20 fiscal year.

The 2019-20 grant funding application for either a *Program/Event* grant or a *Collaboration/Community Impact* grant, beginning on the following page, is due no later than 5:00 pm, Friday, May 24, 2019.

This means that if your organization is seeking funding for activities occurring *at any point* between July 1, 2019 and June 30, 2020, you must submit an application at this time.

Also, please be aware that for both grant categories, funds are limited. Therefore, not all grant requests will receive funding and if funded, your grant request may not be fully funded. We encourage you to seek and list other sources of funding to support your effort.

Grants Will Be Awarded for the Following Priority Focus Areas:

The Antioch Community Foundation supports public charities and agencies serving the Antioch community in the following areas:

- **Youth Services** – specific activities/projects that benefit children/youth, including programs in academics, sports/athletics, and fine arts; at risk youth support (counseling, mentoring, healthy lifestyles); pre-school reading readiness; and programs that support positive and successful parenting skills
- **Economic Security and Health** - programs/services that strengthen employment/skills training, increase access to health and nutrition, and support local hiring and job creation, particularly for hard to serve and underserved populations, including transitional age foster youth, low income, veterans, reentry, disabled, and homeless populations
- **Community Services** – broad category of public benefit activities, such as activities focusing on clean communities, public safety, and neighborhood beautification; programs and services supporting seniors and frail elderly; recreation, arts and culture; and community events that strengthen civic pride



**Antioch Community Foundation Grant Application
for the 2019-20 Funding Cycle**

ALL APPLICANTS COMPLETE SECTION A AND EITHER SECTION B OR C

Applications must be submitted to the Antioch Community Foundation via e-mail to keith@emeraldhpc.com beginning Monday, May 20, 2019 at noon. The deadline for receipt of applications is 5:00 pm Friday, May 24, 2019. No mailed or faxed documents will be accepted. For questions regarding the Antioch Community Foundation and the application/award process, please contact Keith Archuleta at 925-584-5944 or keith@emeraldhpc.com.

A. Complete this section for either the *Program/Event Support* or the *Collaboration/Community Impact* grant:

1. Name of Person Completing Application: _____ e-mail: _____

2. Name of Organization: _____

Name and Title of Executive Director or Chief Officer: _____

3. Organization Information:

A. Mailing Address: _____

B. Physical Address (if Different): _____

C. Main Phone Number: _____

D. Contact Phone Number: _____

E. Website address (if available): _____

F. Facebook Page (if available): _____

4. Is Organization a 501C3? Yes: _____ EIN Number _____

A. Or, other 501C designation: _____ EIN Number _____

B. Or, if applicable, name of your Fiscal Agent: _____ EIN Number _____

C. List the names of your Board Officers (with Title) and Board Members:

(Note: If you have a fiscal agent, list the names of local board or individuals responsible for the organization.)

D. Geographical Area Served: Check One

_____ Antioch Only _____ Antioch and the following areas: _____

5. Briefly, state the mission/purpose of your organization and specific populations served in Antioch:

6. We are applying for the following grant:
(Check only one and complete relevant section: B or C below.)

Program/Event Support Grant

The Antioch Community Foundation will award grants in this category in the general range of \$100 to \$3,000 for community event sponsorships, program support, and organizational capacity building (office technology, financial management or evaluation/assessment tools, and/or board or volunteer training, etc.) to support one or more grant priority areas. (A total pool of \$10,000 is allocated for this category.)

Collaboration/Community Impact Grant

The Antioch Community Foundation will award one or more grants in this category of \$3,001 or more with the focus on encouraging collaborative efforts for community impact in one or more grant priority areas. (A total pool of \$10,000 is allocated for this category.)

B. Complete this section only if applying for the *Program/Event Support* grant:

1. Enter the amount you are requesting: _____
2. What is your total project/activity/event budget? _____
3. Are other funders involved in the project/activity/event?
If so, list funders and confirmed/pending amounts.

4. Provide the title and a brief description of your project/activity/event in roughly 300 words or less.
You must include: the purpose/goals; priority grant focus area (see below); approach or strategy; activity/event date or start date and duration of the project; the target population (types of participants); projected numbers served; and desired outcomes.

5. Describe how you will acknowledge the support of the Antioch Community Foundation.
(e.g., in program material, on social media, in the press, announcements at events, etc.).

Grant Priority Focus Areas:

The Antioch Community Foundation supports public charities and agencies serving the Antioch community in the following areas:

- Youth Services – specific activities/projects that benefit children/youth, including programs in academics, sports/athletics, and fine arts; at risk youth support (counseling, mentoring, healthy lifestyles); pre-school reading readiness; and programs that support positive and successful parenting skills
- Economic Security and Health - programs/services that strengthen employment/skills training, increase access to health and nutrition, and support local hiring and job creation, particularly for hard to serve and underserved populations, including transitional age foster youth, low income, veterans, reentry, disabled, and homeless populations
- Community Services – broad category of public benefit activities, such as activities focusing on clean communities, public safety, and neighborhood beautification; programs and services supporting seniors and frail elderly; recreation, arts and culture; and community events that strengthen civic pride

C. Complete this section only if applying for the *Collaboration/Community Impact* grant:

1. Annual organizational budget: _____
2. Number of clients served per year: _____
3. Enter the amount you are requesting for this project: _____
4. What is your total project budget? _____
5. Other collaborative partners involved in the project? If so, list partners and role with project.

6. Other funders involved in the project?
If so, list funders and confirmed/pending amounts.

7. Provide the title and a brief description of your project/activity/event in roughly 500 words or less. *You must include: the purpose/goals; the need and priority grant focus area (see below) you are addressing; strategies for addressing the need; start date, duration, and end date of the project; the target population (types of participants) and projected numbers served; and the desired outcomes/impact on the priority grant focus area and how outcomes/impact will be measured.*
8. Describe how you will acknowledge the support of the Antioch Community Foundation. *(e.g., in program material, on social media, in the press, announcements at events, etc.).*

Grant Priority Focus Areas:

The Antioch Community Foundation supports public charities and agencies serving the Antioch community in the following areas:

- Youth Services – specific activities/projects that benefit children/youth, including programs in academics, sports/athletics, and fine arts; at risk youth support (counseling, mentoring, healthy lifestyles); pre-school reading readiness; and programs that support positive and successful parenting skills
- Economic Security and Health - programs/services that strengthen employment/skills training, increase access to health and nutrition, and support local hiring and job creation, particularly for hard to serve and underserved populations, including transitional age foster youth, low income, veterans, reentry, disabled, and homeless populations
- Community Services – broad category of public benefit activities, such as activities focusing on clean communities, public safety, and neighborhood beautification; programs and services supporting seniors and frail elderly; recreation, arts and culture; and community events that strengthen civic pride